



Draycott-in-the-Moors PARISH COUNCIL

Draycott-in-the-Moors Annual Meeting

MINUTES

Monday, 11th May 2026

Attendees:

| | | |
|--------------------------------|-----------------------------|---|
| Chairman Cllr. Gordon Winfield | Cllr. Bev Reardon | Cllr. Robert Birds |
| Vice Chair Cllr. Lisa Emery | Cllr. Luke Emery | Cllr. Mark Deaville (Parish & District) |
| Cllr. Alan Hulme (District) | Cllr. Gary Bentley (County) | Cllr. Pete Wilkinson (District) |
| 1 member of the public | | |

| Minutes recorded by | Start Time | Location |
|------------------------------------|------------|---|
| Mrs. Y Grimshaw Baker Parish Clerk | 6.00pm | Draycott Church Hall, Church Lane, Draycott, ST11 9AG |

- Chairman's Welcome:** Chairman, Cllr. Winfield welcomed everyone to the meeting.
- Apologies:** None
- Declaration of Interests:** Cllrs. Hulme and Wilkinson are members of the SMDC Planning Committee.
- Election of Chairman: Cllr Winfield was elected to be Chairman** for the forthcoming year.
Proposed by Cllr Mark Deaville – Seconded by Cllr Pat McLoughlin
The Chairman signed the Declaration of Office form.
- Election of Vice- Chairman: Cllr Robert Birds was appointed Vice-Chair** for the forthcoming year.
Proposed by Cllr Lisa Emery – Seconded by Cllr Luke Emery
The Vice- Chair signed the Declaration of Office form.
- Minutes of the 2025 Annual Meeting held on the 12th May 2025** were approved and signed
Proposed by Cllr Deaville and Seconded by Cllr Winfield
- Appointment of Parish Representatives: Cllr Robert Birds and Cllr Lisa Emery were appointed** to attend external meetings with other Councils (Parishes Together) and to attend SMDC Parish Assemblies 4 times a year at Leek.
- Formation of Working Groups or Committees:**
 - Cllr Robert Birds was appointed Chairman of Cresswell to Cheadle Railway Track working group.**
 - Cllrs Luke Emery and Robert Birds were appointed Chairman of Blythe Park working group.**
 - Cllr Mark Deaville was appointed Chairman of Best Kept Village working group.**
- Standing Orders:** The Standing Orders were approved

I declare that this is an accurate account of the meeting held by Draycott-in-the-Moors Parish Council.

Signed Chairman
Councillor

Date

8th June 2026

10. Banking Arrangements:

- A) The Council agreed to changing Bank Account to Unity Trust and to go Digital.
Clerk to arrange Online Banking with dual signatories
Proposed by Cllr Birds and seconded by Cllr Lisa Emery , All in favour
- B) Set up Direct Debit to HMRC PAYE
Proposed by Cllr Birds – Seconded by Cllr Deaville -All in favour

11. Risk Register: Register approved

12. Insurance Cover: Clerk to review cover and renew the insurance

13. Finance & Governance: the unaudited accounts were discussed and approved, to be published following the audit.

Discussed that Kitchen Grant is still showing on the account but will soon be rectified once the VAT is updated. All agreed to clear the deficit as soon as possible.
Retiring Clerk to stay on until early Autumn.
Proposed by Cllr Deaville – Seconded by Cllr Lisa Emery

14. Payments were authorised for May invoices:

| | | | | |
|--|--|---|------------------------|------------------------|
| D Wheat | Clerk Salary Month 2 (Apr/May) – (SPC rate 12 £ £14.82 p/h) Total - £322.00 per month | Gross £322.00 TAX £64.40 | Net £257.60 | Cheque 1969 |
| Y Grimshaw Baker | Clerk Salary Month 2 (Apr/May) -(SPC rate 12 – as above | Gross £322.00 Tax £0.00 | Net £322.00 | 1970 |
| HMRC | PAYE (Apr/May) Month 2 | £64.40 | £64.40 | 1971 |
| Draycott Church Hall | May meeting (hire rate £30 p/session) | £30.00 | £30.00 | 1972 |
| J Swarbrooke | Litter picking work @ £12.50 per hr 22 hrs February | £275.00 | £275.00 | 1973 |
| R Fox | Lengths person work @ £15 per hr 20.5 hrs February | £307.50 | £307.50 | 1974 |
| Clerk Expenses: Smarty Clerks Milage Ryman Community Foundation | Internet package p/m 9 miles @50p Laminating Pouches/paper BKVC entry fee 2025 BKVC entry fee 2026 | £9.00 £4.50 £25.49 net £5.10 vat £35.00 £35.00 | £114.09 | 1975 |
| | | TOTAL PAYMENTS | £1,370.59 | |

The above payments proposed.....GW..... and cheques duly signed.....MD.....

I declare that this is an accurate account of the meeting held by Draycott-in-the-Moors Parish Council.

Signed Chairman
Councillor

Date

8th June 2026

15. Financial Regulations: Approved

16. Review of the Councils Subscription to other bodies:

Staffordshire Parish Councils Association (SPCA) - Approved

NALC – National Association of Local Councils - Approved

Information Commissioners Office (ICO) - Approved

Campaign to protect Rural England (CPRE) – Approved

17: Social Media Policy Review: New Clerk to be an administrator on all social media sites

Proposed Cllr Luke Emery – seconded by Cllr Lisa Emery – All in favour

18. Complaints Procedure Policy Review: - Approved

The Council resolved to get all the policies reviewed during the new clerks training it was agreed by all Councillors to research providing a Safeguarding policy.

19. Planning: Discussed planning application number

| | | |
|------------------|----------------------------------|--|
| PLANNING NOTICES | | |
| SMD/2025/0388 | Major Solar Farm, near Cresswell | |

All councillors agree that an objection should be lodged, that there has been no contact with the community or council, there has been no updated survey regarding the wildlife and the Moat. No discussion about the Community Array Fund.

Actions – To invite Company to come and speak to the council and local community, investigate the prospect of an updated survey. due to the cumulative impact on the area.

Cllr Lisa Emery proposed writing to developers/company with the invitation to come and speak with extreme urgency. Cllr Bird seconded.

20. Items for the June Agenda:

Councillors ask for updates on the following –

- Breach Lane, traffic congestion. Previous survey report to be brought to next meeting
- Draycott Pedestrian Crossing – awaiting a third survey
- Update on the railway line, Cllr Deaville supplied the names to write and get an update regarding Cresswell to Cheadle Railway Green Corridor.

Item for information:

- Roadworks on Cheadle Road are commencing from the 11th May with a rolling roadblock, surface dressing on the 26/27 and 28th, Railing to be repaired and painted.

I declare that this is an accurate account of the meeting held by Draycott-in-the-Moors Parish Council.

Signed Chairman
Councillor

Date

8th June 2026