



Draycott-in-the-Moors PARISH COUNCIL

Draycott-in-the-Moors Parish Council Annual Meeting Minutes Tuesday, 9th May 2022

Attendees:

Chairman Cllr. Winfield	Vice Chairman Cllr. Holdcroft	Cllr. Hollingum
Cllr. Johnson	Cllr. McLaughlin	
District Cllr. Hulme		
Also present was 1 member of the public		

Minutes recorded by	Start Time	Location
Clerk Mrs D. Wheat	7.00pm	Draycott Church Hall

1) Welcome:

The Chairman welcomed everyone to the meeting.

2) Apologies:

Cllr. Deaville - work commitment
Cllr. Plant – family commitment
Cllr. Wilkinson – work commitment

3) Declaration of Interests: None to declare

4) Election of the Chairman:

Cllr. Gordon Winfield was nominated

Proposed by Cllr. McLaughlin and Seconded by Cllr. Hollingum – Motion Carried

Cllr. Winfield accepted the role of Chairman for the forthcoming year.

5) Election of the Vice Chairman:

Cllr. Holdcroft was nominated

Proposed Cllr McLaughlin – Seconded Cllr Winfield – Motion Carried

Cllr. Holdcroft accepted the post of Vice-Chairman for the forthcoming year.

6) Appointments of the Parish Representatives:

Cllr. Johnson and Cllr Hollingum both offered to fulfil these roles for the Council when required.

Proposed Cllr McLaughlin – Seconded Cllr. Winfield – Motion Carried

7) Formation of Working Groups and their duties:

Cresswell & Draycott Blythe Park Development working group: Cllr. Johnson with residents of Cresswell: Mr L Horleston, Mr B Horlseton and Mr L Emery.

Proposed Cllr. Holdcroft – Seconded Cllr. McLaughlin – Motion Carried

Parish Plan Working Group: Cllrs. Deaville, Hollingum and Plant and to invite members of the public who would like to be involved.

I declare that this is an accurate account of the meeting held by Draycott-in-the-Moors Parish Council.

Signed Chairman
Councillor

Date

8th May 2023

- 8) **Standing Orders:** The Council approved the standing orders. *All in favour*
- 9) **Banking Arrangements:** Current signatories on the Parish Council NatWest Account are Cllr. Deaville, Cllr. McLaughlin, Cllr. Winfield and Cllr. Holdcroft. The Council approved to leave the bank mandate as it is. *All in favour*
- 10) **Risk Register:** The Council reviewed the Risk Assessment Document for the Council. The Council approved to continue to assess the Risks throughout the year as they arise as a working document.
Proposed – Cllr. Holdcroft – Secoded Cllr. Winfield – Motion Carried
- 11) **Insurance:** The Council reviewed the Insurance Cover. The Clerk will check the flagpole is covered any new benches. The Council approved the renewal with BHIB for the forthcoming year ahead.
Proposed Cllr Hollingum – Secoded Cllr. Winfield – Motion Carried
- 12) **Accounts for the year ending 31st March 2021.**
The Annual Governance Accountability Return (AGAR) will be presented to the Council at the June Meeting following the internal Audit report by Mrs Corbishley.
- 13) **Financial Regulations:** The Council reviewed the policy and approved them for the forthcoming year.
Proposed Cllr. Holdcroft – Secoded Cllr. Winfield – Motion Carried
- 14) **Review if the Councils Subscriptions:**
- a) **Staffordshire Parish Councils Association:** The Council approved to continue membership £298.60 per year – advice and training for Clerks and Councillors.
 - b) **Information Commissioners Office (ICO)** – The Parish Council joined the ICO for an annual membership of £35 per year paid by direct debit.
The Council were All in favour to continue both of these membership subscriptions.
- 15) **Social Media:** The Council discussed Parish Council presence on social media. It was approved for the Clerk to attend a social media training course.
Proposed Cllr. Holdcroft – Secoded Cllr. Winfield – Motion Carried
- 16) **Complaints Policy:** The standard template from NALC was approved
Proposed Cllr. Holdcroft – Secoded Cllr. Winfield – Motion Carried
- 17) **The Minutes of the Draycott-in-the-Moors Annual meeting held on 4th May 2022** were Approved as a correct record and signed by the Chairman.
Proposed Cllr. McLaughlin – Secoded – Cllr. Holdcroft – Motion Carried

Meeting ended at 7.35pm

I declare that this is an accurate account of the meeting held by Draycott-in-the-Moors Parish Council.

Signed Chairman
Councillor

Date 8th May 2023