



Draycott-in-the-Moors PARISH COUNCIL

Draycott-in-the-Moors Parish Council ANNUAL Meeting Minutes - Monday, 15th May 2023

Attendees:

Cllr. Winfield	Cllr. Lisa Emery	Cllr. Luke Emery
Cllr. Deaville (Parish, District & County)	Cllr. Robert Birds	
Cllr. Wilkinson (District)	Cllr. Hulme (District)	
Also present were 8 members of the public		

Minutes recorded by	Start Time	Location
Clerk Mrs D Wheat	7.00pm	Draycott Church Hall, Church Lane, Draycott, ST11 9AG

1. Chairman's Welcome:

Preceding Chairman, Cllr. Winfield welcomed everyone to the meeting.

2. Acceptance of office:

Councillors signed their acceptance of office as Councillors, following the uncontested election. These were witnessed and countersigned by the Clerk. The clerk will offer training to new Councillors as the SPCA release their courses in the coming weeks.

3. Election of the Chairman:

Cllr. Gordon Winfield was elected Chairman for the forthcoming year and signed the acceptance of the Chairmans office.

Proposed Cllr. Deaville – Secoded Cllr. Birds – All in Favour

4. Election of Vice-Chairman:

Cllr. Mark Deaville was elected as Vice Chairman.

Proposed Cllr. Winfield – Secoded Cllr. Lisa Emery

5. Apologies: None received.

6. Declaration of interests:

Cllr Hulme and Cllr. Wilkinson – SMDC Planning Committee – A new Committee will be announced after the SMDC Annual meeting on 17th May.

7. The Minutes of the Annual meeting held on 9th May 2022

The minutes were approved and signed by the Chairman as a correct record.

8. Appointment of Parish Representatives:

Cllr. Lisa Emery and Cllr. Robert Birds will be the Parish Representatives to attend external meetings with other councils and SMDC.

I declare that this is an accurate account of the meeting held by Draycott-in-the-Moors Parish Council.

Signed Chairman
Councillor

Date 13th May 2024

9. Formation of Committee:

Blythe Park working group:

Cllr. Luke Emery was appointed Chairman to continue the work on Cresswell development issues.

Proposed Cllr. Birds – Secoded Cllr. Deaville – All in Favour

10. Standing Orders: The Standing orders were approved. Clerk to print copies for new councillors.

11. Banking signatories:

Cllr. Lisa Emery and Cllr. Robert Birds will be added as signatories. Current signatories are Cllr. Deaville, Cllr. Winfield and the Clerk. Previous councillors to be removed.

12. Risk Register:

The council reviewed the risk register and asked for the War Memorial to be added. The risks to be reviewed at meetings 6 monthly.

13. Insurance cover:

BHIB is the council's insurance provider at a premium of £465.97 for the forthcoming year.

Proposed Cllr. Deaville – Secoded Cllr. Winfield – Motion Carried

14. Financial report: The financial regulations were checked and approved.

The Clerk presented an unaudited financial report for the year 2022-2023.

The council also noted membership of other bodies:

- a) The Information Commissioners Office (ICO) £35.00 per annum
- b) The Staffordshire Parish Councils Association £298.86 per annum
- c) Litter Picker Z. Hutson has now submitted an invoice for £100.00 for March and April which missed the April meeting for approval. The Clerk asked if this payment could be approved.

Proposed Cllr. Deaville – Secoded Cllr. Winfield – Motion Carried

15. Social Media Policy:

Cllr. Emery will take this away and review procedures to upgrade the Councils Social Media presence. Item to be on the June Agenda. Council email addresses were also discussed.

16. Complaint's Policy: This was noted, and no changes were made.

MEETING ENDED 19.35

I declare that this is an accurate account of the meeting held by Draycott-in-the-Moors Parish Council.

Signed Chairman
Councillor

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Date

13th May 2024